

To All parents of pupils at
Farringdon Community Academy

Date: September 2018
Our Ref: WH/FCA

Education Services
Governor Support Team
PO Box 100, Civic Centre
Sunderland, SR2 7DN

Tel: 0191 520 5555
Web: www.togetherforchildren.org.uk

This matter is being dealt with by: William Harrison, Governor Support Team, Civic Centre, Burdon Road, Sunderland, SR2 7DN

Dear parent

FARRINGDON COMMUNITY ACADEMY
Parent Governor Election

Four vacancies exist at your child's academy for Parent Governors with immediate effect. Governors serve a four year term of office and the Governing Board of Farringdon Community Academy comprises of:

- 2 LA Governors
- 3 Staff Governors
- 5 Parent Governors
- 6 Co-Opted Governors

I am writing to you, on behalf of Brighter Academy Trust, to seek nominations for these Parent Governor positions. You would be expected to attend Governing Board meetings at least once a term and the powers of the Governing Board broadly are:

Working alongside the Headteacher, governors' responsibilities now include:

- attending meetings regularly and contributing to discussions. Governing Boards must meet at least three times per year.
- helping to establish the aims, policies and objectives of the academy, and how standards of education can be improved
- helping to draw up a Development Plan
- setting the school budget and monitoring expenditure

- ensuring that the national curriculum is implemented and hearing any complaints about its delivery
- appointing, promoting, supporting and disciplining staff, and deciding their salaries
- acting as a link between the local community and the academy
- producing an action plan after an OFSTED inspection and monitoring how the plan is put into practice
- considering cases of excluded pupils
- establishing a Performance Management Policy
- ensuring accountability

You do not have to be an expert on education to be a member of the Local Governing Board, and we value the contribution that all members bring to the role. Nevertheless a key consideration in the appointment and election of all new governors should be the skills and experience the Governing Board needs to be effective. It is therefore important that all prospective governors for election or appointment understand the role of a governor and that they will be expected to adhere to a governance Code of Conduct.

Any specific skills or experience that would be desirable in a new governor, such as the willingness to learn or skills that would help the Governing Board improve its effectiveness and address any specific challenges it may be facing.

If you would like to be nominated as a Parent Governor please contact the academy where nomination forms are available. In the event that there are more nominations than vacancies, it will be necessary to hold a ballot. Please note that the deadline for completed nomination forms to be returned to the academy is the end of the school day on **Friday, 12th October 2018**.

It should be noted that the appointment of a Parent Governor will be subject to a satisfactory Disclosure and Barring Service check (DBS). The Council is responsible for processing these checks on governors and candidates can be assured that all information is treated in absolute confidence.

You can find out more about governors by visiting the Together for Children website:

www.togetherforchildren.org.uk

Yours sincerely

William Harrison

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Governor Support Team
Direct Line 0191 5612626