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05 March 2021

Dear Year 11 Parents and Carers,

Year 11 Virtual Parents' Evening: Wednesday 24th March 2021, 2.30pm - 6.30pm

We are very excited to be trialling our first ever Y11 Virtual Parents' Evening. We have spent the last month or so exploring and trialling how we can meet with parents effectively and we think we have found the solution in the online platform **SchoolCloud**.

SchoolCloud allows parents to book online appointments to calendared virtual school meetings. SchoolCloud allows you to choose your own appointment times with your child's teachers and organises these appointments into 'best fit' times for you and your availability. Once all of your appointments are booked, you will receive an email confirming them, then all you have to do is log onto SchoolCloud ahead of your first appointment and SchoolCloud will do the rest.

We are confident that this is one of the best platforms available and feedback taken from initial trialling has been really positive. Staff and parents so far have found it an easy system to use and an effective and safe way to allow us to resume our face to face meetings with parents and carers, something which we have missed over the last few months.

As this is a trial, we welcome any feedback you have on your experience and you will receive a short survey, following the Virtual Parents' Evening, to give you the opportunity to let us know what you think.

Parent, student and teacher meetings:

The **Year 11 Virtual Parents' Evening on Wednesday 24th March 2021, 2.30pm - 6.30pm** is an opportunity for you and your child to meet with your child's teachers and their Head of House and receive updates on your child's academic progress (both in school and whilst learning remotely) as well as updates regarding their final year in school. Now that the Department for Education has confirmed the final details for the assessment and grading of Year 11 students, we look forward to sharing the specifics of this with you.

Appointment times are limited to **7 minutes** per appointment and our staff have been asked to concisely report to you on the following five areas:

1. Specific updates regarding courses of study/ changes to courses of study
2. How your child will be assessed and what evidence will be used to determine your child's Centre Assessed Grade (CAG)
3. Your child's academic performance to date, including their last mock examination result and their attitude to learning
4. Your child's attendance to and participation in remote learning
5. Your child's strengths and targets for further development and improvement, in line with their target grade

In addition to staff sharing this information, you will also be given the opportunity to submit any specific questions you might have for individual teachers when making your appointments. We would encourage parents to use this feature to make these meetings even more personalised and supportive. The 7 minutes available is extremely valuable for our staff to communicate to you a detailed update, therefore there will be limited time for live Q&A. With this in mind, please help us tailor your appointment to you and what you would like to know through submitting questions in advance via SchoolCloud and/or getting in touch with our staff via email after the event, if questions arise from the VPE.



Booking your appointments:

The appointment window to make your bookings opens Monday 15th March at 9am and will close on 22nd March at 12pm.

All parents and carers wishing to attend must log into SchoolCloud and make their appointments within this window. Should you wish to make any changes after this date please contact the school office.

Please visit <https://farringdonca.schoolcloud.co.uk> to book your appointments. I have included with this letter a step-by-step guide on how to log in and add appointments. Logging in should be simple, all you need is the following information:

	Example
Student's First Name:	Alex
Student's Surname:	McGregor
Parent Email Address:	Lynne.M@gmail.com
Date of Birth:	12 January 2008

You should book an appointment with each of your child's teachers. Teaching staff will be available for appointments between **2.30pm - 6.30pm**. You may also wish to book an appointment with your child's Heads of House for pastoral support or with Mr Roberts for careers and further education guidance. Due to potentially high demand for these staff, we have asked them to be available throughout the day (**Heads of House available from 9am – 5pm** and **Mr Roberts available from 9am-7pm**). You will be able to opt in or out of making a specific appointment with these staff when booking in your other appointments.

All of the correspondence from SchoolCloud will be via email so it is important that we have your current email address. If you need to update us with this, please get in touch with the school office to do this. In addition, if you do not have access to the internet or have any difficulty in booking your appointments or attending this event online, please contact the school office who will be happy to support you and discuss your needs.

Stay safe and we look forward to seeing you all very soon.

Yours sincerely,

Mrs A.Farley
Deputy Headteacher