Farringdon Community Academy's Remote education provision

This information is intended to provide clarity and transparency about what to expect from remote education if local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual students are self-isolating, please see the final section of this page.

Section 1: The remote curriculum - what is taught to students at home

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of students being sent home?

- **From day 1**, all students should begin accessing remote learning via Microsoft Office 365, Teams.

- **From day 1**, all students should follow their school timetable and attend online live lessons via Teams and complete independent study, as directed by staff through their online lessons and through communication through Teams.

- **From day 1**, all students will receive homework/ independent study which will be set via '*Assignments*' on Teams. Students should use the 'Assignments' tab on Teams to view work set and should complete it and submit it through the 'Assignments' tab too.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school from day 1 of remote education.

- If an individual student/ group of students are working from home, they will simply join their in-school lessons online via Teams.

- During a **school closure** or if **whole cohort bubbles are working remotely**, there are two changes to our school day when all students are working from home. These are:

  1.A double period is divided into the first 50 minutes being a live online lesson and the second 50 minutes being independent work directed by the class teacher. This work will often support students' application of their learning from the lesson or assess students' understanding or encourage students to review the knowledge taught. Students may be expected to submit this work to their teachers via 'Assignments' unless this is work in Home Study books.

  2.Period 3 lessons for KS3 will run from 10:50am – 11:40pm, with lunch from 11:40pm – 12:30pm.

- During a **school closure** or if **whole cohort bubbles are working remotely**, we will also invite students to join assemblies or school events, when they are calendared. Students (and parents/ carers, where appropriate) will be given prior notice for all assemblies and school events. These events will also be calendared in their Microsoft Office 365 Outlook calendar.

Section 2: Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3 and 4 students	**5 hours**

Section 3: Accessing remote education

How will my child access any online remote education you are providing?

- All students will access remote learning through using Microsoft Office 365. Within O365, students will:

  - Access their live online lessons via Teams. Please note **that all lessons are recorded by staff** and can be shared with students who are absent from live online lessons due to illness or other authorised circumstances.* Parents/ carers should notify the Academy of student 'absence from remote learning' as they would if a student was to be absent from the Academy so that teachers can be informed and recorded lessons/ curriculum content can be shared.

  - View, complete and submit all independent work via the '*Assignments*' tab on Teams.

  - Be able to communicate with their teachers via the Teams '*Chat*' function or Outlook email.

  - Be able to communicate with other students in their classes via their Teams class '*Chat*' function. Please note that this communication is monitored and recorded.

  * All live lessons are recorded for the purposes of safeguarding and to support students who are absent from learning or wish to return to their learning for consolidation. Unless downloaded by staff, recordings are available for 20 days. Staff notify all students of recordings beginning at the start of lessons. When recording begins, the Microsoft Teams' recording policy is also accessible for attendees to view.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

- Our intention is for all of our students to work remotely and have access to their normal curriculum and lessons online, therefore we must be informed by parents/ carers of any student who is not able to work online or has difficulty in working online so that we can support them in the following way(s):

    - By providing them with a laptop on loan from school

    (please contact officegroup@FarringdonCA.microsoft.com if this support is required)

    - By providing them with internet access/ connection

    (please contact officegroup@FarringdonCA.microsoft.com if this support is required)

    - By providing them with computer and technical support from our IT Team

    (please contact ITSupport@FarringdonCA.onmicrosoft.com)

- If any parent or carer has any concerns or difficulties relating to their child accessing remote learning online, which they feel can't be resolved as above, we ask that they please contact their child's Head of Year via email and we will discuss this with you and provide individual support.

    - Year 7 Danielle.phillips@farringdonca.net

    - Year 8 Fiona.Henderson@farringdonca.net

    - Year 9 Rebecca.Harris@farringdonca.net

    - Year 10 Katy.Owen@farringdonca.net

    - Year 11 Amy.Cinnamond@farringdonca.net

How will my child be taught remotely?

All of our students will be taught remotely using Microsoft Office 365, as outlined above. However, within online lessons or independent study, some subjects might use the following other learning platforms:

- **GCSEPod** – https://www.gcsepod.com/

  An online platform of video pods to support most subjects at KS3 and KS4. Students can access GCSEPod as directed by their teachers or they can access it independently, using it to support their own learning and review of learning in each of their subjects. For example, if a student identifies a gap in their knowledge on 'Cells' in Science, they can watch appropriate video pods on this topic and create knowledge notes, revision mind maps and in some cases complete 'Check and Challenge' quizzes.

- **Triptico** – https://www.tripticoplus.com/

  An online quiz platform used by teachers to support learning and engagement in learning in every subject at KS3 and KS4.

- **Kahoot** – https://kahoot.com/

  An online quiz platform used by teachers to support learning and engagement in learning in every subject at KS3 and KS4.

- **Kerboodle** – https://www.kerboodle.com/

  An online textbook supporting KS3 and KS4 with a suite of resources and suggested homework tasks, this includes self-marking activities as well as opportunities for students to complete recordings in languages etc.

- **Seneca –** https://senecalearning.com/en-GB/

  An online platform of resources and study information to support GCSE subjects. The platform allows teachers to monitor students' progress in their completion of tasks.

- **Start Profile: Careers Resources** – https://www.startprofile.com/

  An online platform to support careers advice for 11-18 year olds. The platform gives all students access to careers information, advice and resources to support them with their future career goals and aspirations.

- **YouTube** – https://www.youtube.com/

  An online video platform used to support KS3 and KS4 subjects in many aspects of the curriculum.

- **BBC Bitesize** – https://www.bbc.co.uk/bitesize

  An online platform of study resources, videos and suggested activities/ quizzes to support most subjects at KS3 and KS4. Students can access BBC Bitesize as directed by their teachers or they can access it independently, using it to support their own learning and review of learning in each of their subjects. For example, if a student identifies a gap in their knowledge on 'Macbeth' in English Literature, they can study the play via BBC Bitesize through reading material on the play's plot, characters and themes as well as watch appropriate videos and complete suggested activities and quizzes. Students can create knowledge notes, add to their own class work/ notes in class exercise books or Home Study books and create revision mind maps and flashcards.

- **Oak National Academy** – https://www.thenational.academy

  A government run online 'school' supporting schools and students in the UK during the pandemic. Teachers might direct students to this online platform to support their studies and deepen their knowledge of our taught curriculum. This online platform provides students with over 10,000 free lessons, resources, activities and pre-recorded lessons on both KS3 and KS4 subjects. All curriculum content is outlined on the Oak National Academy website.

- **Textbooks and study books**

  Textbooks may be loaned to students or student study books may be sold to students or provided to students free of charge or at a subsidised cost. Textbooks and study books may be provided to both KS3 and KS4 and may be distributed to students whilst in school or delivered to students whilst at home via our Academy remote learning delivery service.

- **Project work**

  Project work started in school or remotely might be used with students in both KS3 and KS4. These curriculum projects might include the use of the internet or the use of books provided by the Academy. Some KS4 projects might include work to contribute towards GCSE, BTEC or vocational courses and therefore should be completed strictly in line with teacher and exam board guidance issued to students.

Section 4: Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Expectations of students:

- We expect all students to engage in remote learning and follow their normal school timetable when accessing live online lessons and completing home study.

- We expect all students to engage in at least 5 hours of remote learning each school day.

- We expect all students to monitor, complete and submit any 'Assignments' set via the '*Assignments*' tab on Teams.

Expectations of parents and carers:

- Our expectations of parents and carers are that they, as best they can:

  - Prioritise and support their children's health and wellbeing when working from home and work with the Academy if they themselves need support or their children need support from school staff

  - Encourage their children to engage in remote learning

  - Provide their children with the necessary resources required to participate in online learning and ask for support from the Academy, where it is required

  - Offer support to their children if they require it

  - Provide a quiet space for their children to work

  - Are interested in their children's learning and work, and actively engage with their children on their home studies

  - Set clear routines with their children to support their organisation, confidence and punctuality to online lessons

  - Are clear and positive in their expectations of their children's remote learning.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Your child's engagement in their remote learning will be monitored by:

- Attendance registers taken, as usual, at the beginning of all live online lessons

- Submission of homework/ independent study set by teachers, which should be submitted by students using the '*Assignments*' tab in Teams. This will be recorded and marking and feedback will be provided by teachers to students.

You will be updated on your child's engagement in their remote learning through:

- Timely contact from key staff in the Academy. This might include: teaching staff, Heads of Year, the Attendance team etc.

- Class Charts notifications and access by parents and carers. Staff will continue to use Class Charts to:

  - Record attendance to live online lessons

  - Record positive and negative behaviour points, rewards and sanctions

  - Make 'announcements' to parents, carers and students

  - Record homework/ independent home study assignments set and share their published submission dates.

How will you assess my child's work and progress?

Feedback takes many forms and may not always be written feedback for individual children. Our teachers might use any of the following feedback methods within remote learning:

- **Written feedback** on work submitted via 'Assignments' on Teams – this will be returned to students after the submission deadline has passed
- **Verbal feedback** on participation/ work during live online lessons or in response to work submitted by students
- **Whole-class feedback** on participation/ work during live online lessons or in response to work submitted by students
- **Sample feedback** on selected students' participation/ work during live online lessons or submitted work
- **Electronically marked quizzes**

After all feedback, students will be expected to **reflect** on their learning and might be expected to complete (as they would in school) **D**irected **I**ndependent **R**eflection **T**asks. These tasks will often be assessed, in some way, by teaching staff, this could be via Assignments or through the submission of their Home Study book(s) when they return to the Academy.

Section 5: Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support students in their remote learning through ensuring students are able to:

- Complete remote learning on site, if they require the support of staff and being on site. Students will be invited and encouraged to attend the Academy alongside our vulnerable children and the children of key workers
- Access lessons remotely from home (at parental request) with the support of teaching assistants accessing remote lessons to support them 1:1
- Access online teaching assistant support 1:1 outside of live lessons to check understanding and receive support with work set for completion during independent study time
- Access remote learning with the provision of laptops, where required
- Access remote learning with the provision of internet access, where required
- Access specialist materials, delivered home by our Academy delivery service to support remote small group and 1:1 work
- Access remote and face-to-face support from Nurture group staff, including therapy and counselling
- Receive regular phone calls home (at least weekly) to check on welfare and learning needs from a key worker
- Be supported through their parents/carers receiving support from key people in school who can be contacted by parents at any time in order to provide help, support and advice, and respond to any changing needs.

Section 6: Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will only differ slightly from the approach outlined above.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- If an individual student/ group of students are working from home but lessons are continuing within the Academy, students simply join their in-school lessons online via Teams. All teachers facilitate remote access to all in-school lessons at the beginning of all lessons – this is now part of our Academy's standard procedure.

- The only small difference to remote education procedures as outlined above is, if an individual student/group of students are working from home but lessons are continuing within the Academy, students at home will complete double lessons live online as opposed to one hour live lesson and one hour directed independent study.